

Pheasant View Homeowners' Association

PO Box 871463, Canton, MI 48187

WWW.PHEASANTVIEW.ORG



Jim Hegarty - President
TejKiran Singh (Sunny) - Vice President, Grounds & Maintenance Manager
Kate Borninski - Secretary
Mark Waldbauer - Treasurer
Kevin Whitaker - Roadway Manager

REGULAR BOARD MEETING MINUTES Wednesday, August 14, 2024

LOCATION: Canton Township Administration Building, Meeting Room E. The Board meeting is also open and available to the membership via "Zoom" video conference. Zoom link is posted on the PVHA Facebook Page.

BOARD MEMBERS PRESENT: K. Whitaker, K. Borninski, M. Waldbauer

BOARD MEMBERS VIRTUALLY PRESENT: J. Hegarty, T. Singh

BOARD MEMBERS ABSENT: None

GUESTS ALSO PRESENT: David Norwood, Canton Township Municipal Services Director

CALL TO ORDER: J. Hegarty called the meeting to order at 7:32 PM

APPROVAL OF AGENDA:

- ✓ *J. Hegarty motioned to approve the agenda which was amended to allow the guest (D. Norwood) to speak at the beginning of the meeting during the Citizen Comments section). Second by T. Singh. Ayes all present; the motion carried.*

APPROVAL OF THE JULY 8, 2024, MEETING MINUTES:

- ✓ *K. Whitaker motioned to approve the minutes. Second by J. Hegarty. Ayes all present, the motion carried.*

ANNOUNCEMENTS: None

CITIZEN / HOMEOWNER NON-AGENDA COMMENTS:

- D. Norwood thanked the PVHA Board for inviting him to the meeting. He discussed the history of the township's waste hauling bids and the transition to Priority Waste and answered questions.

OFFICERS' REPORTS

PRESIDENT'S REPORT:

- A resident alerted the board about an above ground pool at Lot 150 (1256 Crowndale). The new owners there never answered the Welcoming Committee. J. Hegarty will follow up to see what the situation is there.
- J. Hegarty thanked K. Whitaker for coordinating the low-hanging branch trimming. Good progress has been made on this. At 47177 Southwick, the branches are still blocking the mailboxes.

- ✓ *M. Waldbauer motioned to approve the President's Report. Second by T. Singh. Ayes all present; the motion carried.*

VICE PRESIDENT'S REPORT:

- T. Singh had nothing to report.
- K. Whitaker stated that when trimming street trees, missing trees could be noted, and the list forwarded to T. Singh.

- ✓ *J. Hegarty motioned to approve the Vice President's Report. Second by K. Whitaker. Ayes all present; the motion carried.*

SECRETARY'S REPORT:

- K. Borninski posted the meeting notice in the Facebook group and completed the minutes.

- ✓ *J. Hegarty motioned to approve the Vice President's Report. Second by T. Singh. Ayes all present; the motion carried.*

TREASURER'S REPORT:

- M. Waldbauer stated that at this point in the year, the budget is on track compared to last year.
- M. Waldbauer reported that our version of QuickBooks no longer supports bank feeds, so *Bill Pay* through Bank of America no longer downloads into the software. Therefore, he is considering writing checks instead of using Bill Pay.

- ✓ *J. Hegarty motioned to approve the Treasurer's Report with corrections. Second by K. Whitaker. Ayes all present; the motion carried.*

DIRECTOR and COMMITTEE REPORTS

ROADWAY MANAGER'S REPORT:

- K. Whitaker stated that the street tree trimming process has started. Many residents were hesitant to use this service until they discovered it is free. All of Overhill and part of Crowndale is complete so far. K. Whitaker will be available to trim again in 2 weeks. The resident at 2068 Crowndale (Lot 87) preferred to do his own trimming. Two letters about compliance with the township's tree ordinance and trimming were left at homes whose residents were not home.
- There was a PRRMA meeting on Aug. 13. K. Whitaker reported that Spaulding DeDecker has not yet audited the sidewalks. The Sept. 10 meeting of PRRMA will be in person with Spaulding DeDecker to discuss the recommendations for sidewalk repairs. The stencils for the golf cart crossings will be redone and Crowndale Lane will need to be closed for this. The new PRRMA budget will be discussed in a couple of months.
- M. Waldbauer stated that the current invoice from PRRMA reflects an earlier due date than previous invoices. K. Whitaker and M. Waldbauer can now pay PRRMA directly.
- K. Whitaker stated that G. Hohenberger (Canton Township) reached out to him about the PRRMA website. K. Whitaker gave G. Hohenberger J. Waldbauer's contact information so that M. Sheppard (Canton Township) can login to and update the PRRMA website.

- ✓ *T. Singh moved to approve the Roadway Manager's Report. Second by J. Hegarty. Ayes all present; the motion carried.*

ARCHITECTURAL REVIEW COMMITTEE (ARC):

- J. Hegarty stated that he will investigate the above ground pool at Lot 150.
- The request to replace the driveway for **1849 Stonebridge Way, Lot #105, has been APPROVED** by the PVHA Architectural Review Committee.

SUBDIVISION COMMUNICATION COORDINATOR'S REPORT:

- No report

OLD BUSINESS:

- Three houses are for sale currently, 1353 Crowndale (Lot 126), 1933 Stonebridge Way (Lot 98), and 2013 Crowndale (Lot 79). M. Waldbauer has been sending out association status letters to title agents for closings.

NEW BUSINESS:

- Both K. Whitaker's and T. Singh's seats on the board are up for election this November. The ballot and annual meeting notice needs to be created and sent out no less than 10 days before the meeting.
- K. Borninski and M. Waldbauer will discuss the election process offline.
- The PVHA board should start asking if any residents are interested in filling these two seats.

NEXT MEETING DATE:

Monday Sept. 9 @ 7:00 PM at the Canton Township Administration building, Meeting Room E (Lower Level) and via a Zoom conference call.

ADJOURNMENT:

✓ J. Hegarty motioned to adjourn at 8:44 PM. Second by K. Whitaker. Ayes all present; the motion carried.

Minutes Respectfully Submitted,
Kate Borninski
Secretary – Pheasant View Homeowners' Association