

Pheasant View Homeowners' Association

PO Box 871463, Canton, MI 48187

WWW.PHEASANTVIEW.ORG



Kevin Whitaker - President
TejKiran Singh (Sunny) - Vice President, Grounds & Maintenance Manager
Jim Hegarty - Secretary
Mark Waldbauer - Treasurer
Don Watson - Roadway Manager

REGULAR BOARD MEETING MINUTES Monday, October 10, 2022

LOCATION: Each member at home, meeting via “Zoom” video conference, open and available to the membership. Zoom link is posted on the PVHA Facebook Page.

BOARD MEMBERS PRESENT: K. Whitaker, D. Watson, T. Singh, J. Hegarty

BOARD MEMBERS ABSENT: M. Waldbauer

GUESTS ALSO PRESENT: None

CALL TO ORDER: K. Whitaker called the meeting to order at 7:03 PM

APPROVAL OF THE MINUTES:

- ✓ *D. Watson motioned to approve the September 12, 2022, Board of Directors meeting minutes. Second by T. Singh. Ayes all present; the motion carried.*

ANNOUNCEMENTS: None

CITIZEN / HOMEOWNER NON-AGENDA COMMENTS: None

OFFICERS' REPORTS

PRESIDENT'S REPORT:

- K. Whitaker sent out a meeting notice for the **Welcoming Committee** for October 20, 2022.
- K. Whitaker needs to schedule time for Lot #54 to finish the landscaping and tree pruning. We need to spend a couple of hours to complete this task.
- K. Whitaker discussed the Annual Meeting. J. Hegarty reviewed the Annual Meeting announcement and had no issues. K. Whitaker will reach out to J. Waldbauer to issue the Annual Meeting notice via email to all of the homeowners.
- The Annual Meeting will be held via Zoom.
- K. Whitaker will send out the Agenda for the Annual Meeting.
- Once the documents have been finalized, we will need to schedule time to stuff ballots.
- J. Hegarty offered to host the ballot stuffing meeting.
- K. Whitaker is missing the ballot. K. Whitaker will reach out to M. Waldbauer and J. Waldbauer to determine the status of the ballot and voting materials.
- M. Waldbauer confirmed via email that the Annual Meeting materials need to be mailed out no later than October 28, 2022

- ✓ *D. Watson motioned to approve the President's Report. Second by T. Singh. Ayes all present; the motion carried*

VICE PRESIDENT'S REPORT:

- T. Singh sent letters to Lots #37, 73, 81, 100 and 156 for missing trees.
- T. Singh will send a follow-up letter by the end of the week if the homeowners have not responded and/or addressed the missing tree issue.

- ✓ *J. Hegarty motioned to approve the Vice President's Report. Second by D. Watson. Ayes all present; the motion carried.*

SECRETARY'S REPORT:

- None

TREASURER'S REPORT:

- M. Waldbauer was not able to attend the Board meeting and will send the Treasurer's report via email to the Board for review.

DIRECTOR and COMMITTEE REPORTS

ROADWAY MANAGER'S REPORT:

- D. Watson secured snow removal and salting services for 2022-2023. The invoice from Seasonal Property Management, LLC has been submitted to our Treasurer.
- D. Watson shared that the sprinklers have been blown out for winter. The charge is \$390.00, which is what we agreed to in the Spring.
- Oakley worked on Zone 2 and made sure that was operating correctly.
- K. Whitaker asked about the Fall cleanup.
- D. Watson will inquire with AI at Oakley.
- D. Watson shared that PRRMA is trying to meet on October 19, 2022.
- The PRRMA Board has not met for at least two (2) months.
- The PVHA Board expressed concern that the PRRMA Board skips several months and did not meet. The PVHA Board requested that D. Watson raise this issue/concern at the next PRRMA meeting.

ARCHITECTURAL REVIEW COMMITTEE (ARC):

- No new requests

SUBDIVISION COMMUNICATION COORDINATOR'S REPORT:

- J. Waldbauer was not able to attend the Board meeting

OLD BUSINESS:

- No Old Business

NEW BUSINESS:

- Nothing to report.

NEXT MEETING DATE: Monday, November 14, 2022 @ 7:00 PM via a Zoom conference call.

ADJOURNMENT:

✓ D. Watson motioned to adjourn at 7:45PM. Second by T. Singh. Ayes all present; the motion carried.

Minutes respectfully submitted,
Jim Hegarty - Secretary