

Pheasant View Homeowners' Association

PO Box 871463, Canton, MI 48187

WWW.PHEASANTVIEW.ORG



Jim Hegarty - President
Omar Alomary - Vice President, Grounds & Maintenance Manager
Ralph Gleba - Secretary
Mark Waldbauer - Treasurer
Kevin Whitaker - Roadway Manager

REGULAR BOARD MEETING MINUTES Tuesday, January 17, 2017 - 7:00 pm

LOCATION: Canton Township Administration Building, Conference Room B.

BOARD MEMBERS PRESENT: J. Hegarty, O. Alomary, R. Gleba, M. Waldbauer, K. Whitaker

BOARD MEMBERS ABSENT: None

GUESTS ALSO PRESENT: None

CALL TO ORDER: The President called the meeting to order at 7:00 PM.

APPROVAL OF THE MINUTES:

- ✓ *J. Hegarty motioned to approve the December 2016 meeting minutes as submitted, second by O. Alomary. Ayes all present; the motion carried.*

ANNOUNCEMENTS: None.

CITIZEN / HOMEOWNER NON-AGENDA COMMENTS:

- None

OFFICERS' REPORTS

PRESIDENT'S REPORT:

- Thank you to those attending.

VICE PRESIDENT'S REPORT:

- Omar will send Letter #2 to Lot 22 regarding the trash cans kept outside in clear view.
- Omar will send Letter #1 to Lot 3 regarding picking up the trash cans & recycle bins after the garbage pickup day.
- ✓ *J. Hegarty motioned to approve the Vice President's report, second by K. Whitaker. Ayes all present; the motion carried.*

SECRETARY'S REPORT:

- None.

TREASURER'S REPORT:

- No news on the sale of Lot 110.

The Officers agreed on the 2017 budget. Mark will send the updated budget to the Board.

✓ *J. Hegarty motioned to approve the 2017 Budget as amended, second by R. Gleba. Ayes all present; the motion carried.*

- We need to get the 2017 Annual Dues assessment in the mail the week of January 24, 2017. The Board reviewed two different versions of the annual assessment invoice letter and agreed to send the one without the mailbox reference as this will come in a future communication.

✓ *R. Gleba motioned to approve the Treasurer's report, second by O. Alomary. Ayes all present; the motion carried.*

DIRECTOR and COMMITTEE REPORTS

ROADWAY MANAGER'S REPORT:

- Kevin attended his first meeting as the PRRMA Roadway Manager on Jan 10th. Focus was on the 2017 road construction. Spalding Decker attended the PRRMA meeting and will be in charge of issuing out the RFQ to the contractors, reviewing the responses and sending out the final award. They would like to commence work in April. Southwick has been added to the quote.
- There will be sidewalk and curb work and damage to the irrigation system is expected. All complaints must be filtered through Bill Serchak.
- The last 6 LED lights have been ordered and are expected to be installed in early spring. The lights illuminating the monuments will NOT be replaced at the time.
- PRRMA sweeps the streets twice a year, typically in April and October.

ARCHITECTURAL REVIEW COMMITTEE:

- No new requests were received this past month.

SUBDIVISION COMMUNICATION COORDINATOR'S REPORT:

- None

ACTION ITEM REVIEW:

OLD BUSINESS:

- Kevin distributed the latest mailbox plan to the members of the Board, which has the mailboxes more evenly distributed throughout the subdivision. Kevin also drafted a proposed letter to our neighbors and sent it to the Officers prior to this meeting for their comments. The initial response was that we need more detailed definition on the exact mailbox type and location prior to sending the letter.

NEW BUSINESS:

- None.

NEXT MEETING DATE: Regular meeting, Monday, February 13, 2017 Canton Township Administration Complex Conference Room B – 7:00 PM.

ADJOURNMENT: MOTION: to adjourn.

- ✓ *J. Hegarty motioned to adjourn the meeting, second by R. Gleba. Ayes all present; the motion carried.*

The meeting adjourned at 8:16 pm.

Minutes Respectfully Submitted,
Ralph Gleba
Secretary – Pheasant View Homeowners' Association