

Pheasant View Homeowners' Association

PO Box 871463, Canton, MI 48187

WWW.PHEASANTVIEW.ORG



Kevin Whitaker - President
TejKiran Singh (Sunny) - Vice President, Grounds & Maintenance Manager
Jim Hegarty - Secretary
Mark Waldbauer - Treasurer
Don Watson - Roadway Manager

REGULAR BOARD MEETING MINUTES Monday, February 13, 2023

LOCATION: Canton Township Administration Building, Meeting Room B. The Board meeting is also open and available to the membership via "Zoom" video conference. Zoom link is posted on the PVHA Facebook Page.

BOARD MEMBERS PRESENT: K. Whitaker, D. Watson, M. Waldbauer.

BOARD MEMBERS VIRTUALLY PRESENT: T. Singh, J. Hegarty.

BOARD MEMBERS ABSENT: None

GUESTS ALSO PRESENT: None

CALL TO ORDER: K. Whitaker called the meeting to order at 7:03 PM

APPROVAL OF THE MINUTES:

- ✓ *The Meeting minutes from January 9, 2023, were not distributed prior to the February 13th meeting. J. Hegarty apologized for the delay and plans to send out the minutes the week of February 13th.*

ANNOUNCEMENTS: None

CITIZEN / HOMEOWNER NON-AGENDA COMMENTS: None

OFFICERS' REPORTS

PRESIDENT'S REPORT:

- K. Whitaker reached out to five (5) homeowners that were write-in candidates on the past Board election. Of the five (5) that Kevin reached out to, he received responses from four (4) of the write-in candidates, and they did not understand how they were write-in votes. There appear the write-ins were a mistake. Three (3) of the respondents were not interested. Kevin Yamada told K. Whitaker to check back with him in the Fall and he would consider running.
- K. Whitaker sent out an email to the **Welcoming Committee** and scheduled a call for Thursday, February 23, 2023, with the entire team.
- K. Whitaker thanked M. Waldbauer for replacing the streetlight.
- K. Whitaker asked about the damaged stop sign at the corner of Southwick & Crowndale. D. Watson will follow up with PRRMA at their next meeting, which is scheduled for February 14, 2023.

- ✓ *D. Watson motioned to approve the President's Report. Second by M. Waldbauer. Ayes all present; the motion carried.*

VICE PRESIDENT'S REPORT:

- Nothing to report.
- ✓ *D. Watson motioned to approve the Vice President's Report. Second by J. Hegarty. Ayes all present; the motion carried.*

SECRETARY'S REPORT:

- J. Hegarty was not able to get the January 9th minutes distributed to the Board for their review and approval. J. Hegarty plans to get the Meeting Minutes to the Board this week. (Feb. 13th)
- ✓ *M. Waldbauer motioned to approve the Vice President's Report. Second by T. Singh. Ayes all present; the motion carried.*

TREASURER'S REPORT:

- M. Waldbauer sent the assessment letter early due to his personal travel schedule. Because of this early mailing, we are ahead on our collection efforts.
- Last year we had \$13,600.00 in our combined accounts and this year, we have \$40,000.00 in our combined checking and savings accounts.
- K. Whitaker shared that 41% of homeowners have paid their assessments.
- M. Waldbauer shared that Zelle is proving to be an excellent payment option. We receive the money in our accounts within five (5) minutes of the transfer and is deposited immediately.
- The process is new, but M. Waldbauer is very pleased with Zelle.
- M. Waldbauer provided a summary of the Treasurers reports to the Board for review. There were no questions or concerns.
- M. Waldbauer prepared and filed out 1128 Form for the IRS, which is a requirement for filing our Workers Compensation form, which is due at the end of January 2023.
- ✓ *T. Singh motioned to approve the Vice President's Report. Second by J. Hegarty. Ayes all present; the motion carried.*

DIRECTOR and COMMITTEE REPORTS

ROADWAY MANAGER'S REPORT:

- D. Watson shared that there is a PRRMA meeting on Feb. 14, 2023.
- D. Watson shared that PRRMA is discussing road work for this year, but since PVHA had our roads replaced last year, we are not on the road list for 2023. Lifting and leveling of the sidewalks are in discussions and PVHA has several submissions for sidewalk lifting and leveling.
- D. Watson was in contact with the snow removal company for the last snowstorm. D. Watson must provide supervision to ensure they provide the level of service we expect.
- J. Hegarty shared that they did a great job on the sidewalks.
- D. Watson will reach out to AI at Oakley to begin to gather quotes for lawn care and landscaping.
- ✓ *J. Hegarty motioned to approve the Vice President's Report. Second by T. Singh. Ayes all*

present; the motion carried.

ARCHITECTURAL REVIEW COMMITTEE (ARC):

- No new requests for the month of December.

SUBDIVISION COMMUNICATION COORDINATOR'S REPORT:

- J. Waldbauer was not able to attend the meeting.
- M. Waldbauer has been updating the website monthly.

OLD BUSINESS:

- No Old Business

NEW BUSINESS:

- No New Business

NEXT MEETING DATE: Monday, March 13, 2023 @ 7:00 PM from the Canton Township Administration building, Meeting Room B and via a Zoom conference call.

ADJOURNMENT:

✓ D. Watson motioned to adjourn at 7:28PM. Second by T. Singh. Ayes all present; the motion carried.

Minutes Respectfully Submitted,
Jim Hegarty
Secretary – Pheasant View Homeowners' Association